



Internal Quality Assurance Cell  
Mangalam College of Engineering

Date: 14.06.2020

No:

## Mangalam College of Engineering

### Internal Quality Assurance Cell- Policy for Peer to peer bridge Course w.e.f Ay 2020-2021

#### Introduction :

Free Preparatory course for the first year students. Students led active participation is there for designing and offering the course to impart basic knowledge about advanced subjects. To give a sufficient establishment in the fundamental applied science subject, with the goal that students don't confront any trouble later when they follow the Engineering curriculum. Bridge the difference between the Pre University curriculum and the engineering curriculum. Bridge course goes about as a cradle for the new passage. This program is applicable only for first year students.

#### Procedure :

1. Identify the course for which bridge course is required and identify the topic also.
2. At the start of first year students are classified by class advisors based on their pre university/ +2 results and this group is known as PEER GROUP.

The norms for classification of students could be as below.

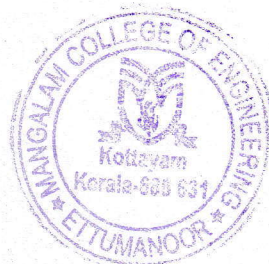
Score achieved in the Pre- university results	Category ( Confidential)	Recommendations
85% or above	Advance learners	PEER GROUP leader
Less than 85% but grater than 65%	Intermediate learner	PEER GROUP Member
Less than 65%.	Slow learners	PEER GROUP Member

3. Based of the above classification PEER GROUPs are formed within a class where maximum no. of students in a group is 4 and each group will contain students from all the above classification.
4. The peer to peer bridge course will start immediately after the first year induction programme and before the regular class starts but if necessary it can be extended during the initial stages of regular classes.
5. The impact of bridge course is measured end of that particular semester.

COORDINATOR – IQAC

CHAIRMAN- IQAC

Internal Quality Assurance Cell (IQAC)  
Mangalam College of Engineering  
Kottayam, India - 686 631





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## Mentoring Policy & Procedure (w.e.f Ay 2020-21)


### Objective:

Mentoring at MLMCE is organized with intent to foster professional relationship in which an experienced person (Mentor/Teacher) assists a less experienced person (Mentee/Student) in developing specific skills and knowledge that will enhance his/her professional and personal development.

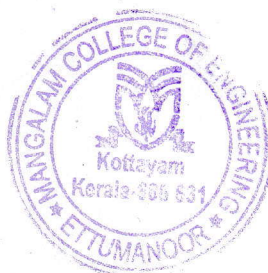
A mentor can provide a student with personal support throughout the ups and downs of academia. This can reinforce a student's sense of resilience. As students learn new things, they may wish to discuss their ideas with someone who shares their interests.

### Procedure:

1. Class Advisors will assign mentor to every students by keeping mentor mentee ratio not higher than 1:20.
2. The mentor will be a teacher mostly in the same department who also maintains mentoring diary for every individual students.
3. The mentoring diary should be updated regularly, mainly after each mentoring session or when some critical event occurred like results announced.
4. There should be minimum THREE mentoring sessions in a semester.
5. Mentor can also recommend the student for professional counselling/ mentoring by College counsellor( Professional Counsellor) if required. The department and College counsellor keeps the record of the same.
6. End of every semester mentoring effectiveness has to be measured and the same has to be reported to DQAC, IQAC for action taken.

  
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