



INTERNAL QUALITY ASSURANCE CELL (IQAC)

GRIEVANCE AND REDRESSAL COMMITTEE (FACULTY)

INTIMATION

AY/SEM: 2025-2026 /EVEN

MEETING: 6

Date: 08/06/2026

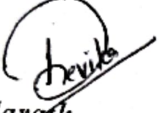
The following members are hereby requested to attend the *Grievance and Redressal Committee (Faculty)* meeting scheduled on 15/06/2026, 1.00 pm at Mechanical Seminar Hall.

Sl No	Name of Member	Role
1	Dr. Vinodh P Vijayan	Chairperson
2	Dr. Biju Paul	Member
3	Dr. Vinod Kumar Jacob	Official from University or DTE
4	Dr. Devika Sarath	Co-ordinator
5	Dr. Simy Mary Kurian	Member
6	Mr. Sreerench Raghavu	Member
7	Dr. Manual George	Member
8	Ms. Aswathy Mariam Mohan	Member
9	Prof. Lekshmi	Member
10	Ms. Sujitha M	Member
11	Ms. Sreelekshmi K.S	Member
12	Ms. Neethu Kuncheria	Member

CLC F49- GRIEVANCE AND REDRESSAL COMMITTEE (FACULTY)

Agenda:-

- Welcome Address by the Chairperson.
- Review of Action Taken Report based on the previous meeting.
- Review of faculty grievances received during the current semester.
- Review of grievance awareness initiatives and faculty welfare activities.
- Planning of grievance redressal activities for the forthcoming semester.
- Any other matter with the permission of the Chair.


Dr. Devika Sarath

Co-ordinator



Copy to:-

1. Principal - Office
2. Committee Members
3. IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

GRIEVANCE AND REDRESSAL COMMITTEE (FACULTY)

ATTENDANCE

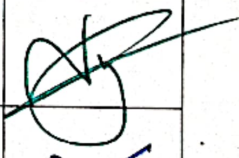
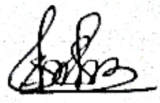
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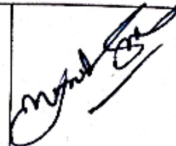
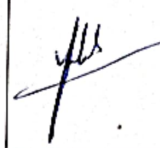
Date: 15/06/2026

Time: 1.00 PM

Venue: Mechanical Seminar Hall.

Sl No	Name of Member	Designation	Role	Signature
1	Dr. Vinodh P Vijayan	Principal	Chairperson	
2	Dr. Biju Paul	University Professor	Member	
3	Dr. Vinod Kumar Jacob	KTU Syndicate Member	Official from University or DTE	-ab-
4	Dr. Devika Sarath	Associate Professor, ECE	Co-ordinator	
5	Dr. Simy Mary Kurian	HOD, CSE	Member	
6	Mr. Sreerench Raghavu	Assistant Professor, CE	Member	

CLC F49- GRIEVANCE AND REDRESSAL COMMITTEE (FACULTY)

7	Dr. Manual George	Associate Professor, ME	Member	
8	Ms. Aswathy Mariam Mohan	Assistant Professor, EEE	Member	
9	Prof. Lekshmi	HOD, BSH	Member	
10	Ms. Sujitha M	Assistant Professor, AM	Member	
11	Ms. Sreelekshmi K.S	Assistant Professor, MCA	Member	
12	Ms. Neethu Kuncheria	Assistant Professor, MBA	Member	-ab-

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GRIEVANCE AND REDRESSAL COMMITTEE (FACULTY)

Minutes of the Meeting

Agenda:-

- Welcome Address by the Chairperson.
- Review of Action Taken Report based on the previous meeting.
- Review of faculty grievances received during the current semester.
- Review of grievance awareness initiatives and faculty welfare activities.
- Planning of grievance redressal activities for the forthcoming semester.
- Any other matter with the permission of the Chair.

Points Discussed:-

The Chairperson welcomed all the members and thanked them for their continued support in strengthening the Faculty Grievance Redressal Mechanism. The members reviewed the Action Taken Report of the previous meeting and discussed the progress of the initiatives undertaken.

1. Review of Faculty Grievances

- The Committee reviewed the grievance status for the current semester.
- It was noted that no grievances were submitted by any faculty member during the semester.
- Members appreciated the cordial work environment and the continued cooperation among faculty members, which contributed to a grievance-free semester.

2. Faculty Well-being Initiatives

- The Committee reviewed the initiatives undertaken to promote faculty well-being.
- The Committee also acknowledged the institution's initiative to organize an expert session on "Emotional Stability in a Disturbed World" for fostering emotional resilience and a positive institutional environment.

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- It was observed that such programmes serve as proactive measures to promote a positive and supportive workplace, especially for new faculties.

3. Planning for the Next Semester

- The Committee resolved to continue creating awareness about the grievance redressal mechanism among faculty members.
- It was suggested to organize periodic faculty wellness and sensitization programmes and to review the effectiveness of the grievance redressal mechanism regularly.

Feedback/Comments/Recommendation by the Members :

- Members appreciated the grievance-free environment maintained during the semester.
- The committee emphasized maintaining confidentiality, transparency, and timely redressal of grievances.

Decisions Taken:

- To continue creating awareness about the Faculty Grievance Redressal Mechanism.
- To organize periodic faculty wellness and sensitization programmes.
- To maintain confidentiality, transparency, and prompt redressal of grievances whenever received.
- To periodically review the effectiveness of the grievance redressal mechanism.

Conclusion:

The Chairperson thanked all the members for their valuable suggestions and active participation. The Committee noted with satisfaction that no faculty grievances were received during the semester, reflecting a positive and harmonious working environment. The Committee also acknowledged various institutional initiatives aimed at promoting a healthy campus environment. The meeting concluded with a vote of thanks to the Chair.

Action Taken Report based on 24-02-2026

Decision Taken	Action Taken	Person Responsible	Status (Completed/Not Completed)
It was decided to display the updated committee details with QR codes in all departments.	QR codes linking to the grievance Google Form were added to the Committee Members' details to enable faculty members to access and submit grievances easily. The updated committee list, along with the QR code, was displayed on the notice boards of all departments for wider accessibility and awareness.	Committee members	Completed
To organize faculty well-being initiatives	Institutional initiatives	Committee Members / Management	Completed
To maintain a positive grievance-free environment	Regular interaction with faculty members and continuous monitoring helped sustain a cordial and supportive work environment. No faculty grievances were received during the semester.	Committee members	Completed

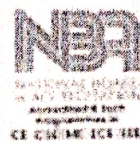

Dr. Devika Sarath
 Co-ordinator




Dr. Vinodh P Vijayan
 PRINCIPAL
 MANGALAM COLLEGE OF ENGINEERING
 Ettimanoor
 Principal



MANGALAM
COLLEGE OF ENGINEERING
Approved by AICTE, New Delhi & Affiliated to APJ Abdul Kalam Technological University
ETTUMANOOR, KOTTAYAM



Emotional Stability

in a

DISTURBED WORLD

Find Balance. Build Resilience.
Live with Clarity and Calm.



DATE
26/06/2026



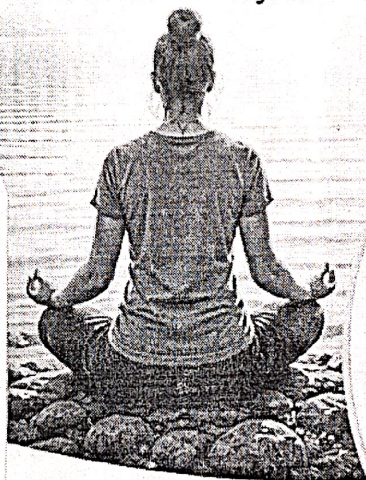
TIME
2.30 pm – 3.30 pm



VENUE
Digital Theatre



ATTENDEES
Available Faculty
Members



SESSION BY

Smriti Budhia

Chartered Accountant and
Holistic Wellness Professional

with over 15 years of experience
in finance and more than a decade
of work in integrative health and
lifestyle practices.

3 GOOD HEALTH
AND WELL-BEING



“You may not control the world
around you,
but you can choose your
inner balance.
Be calm. Be centered. Be you.”



PAUSE



REFLECT
Gain clarity



RESET
Rebalance yourself



RISE
Move forward
stronger

